

# EXHIBIT 3

# Library Research at Cornell: Library Jargon

A stepwise guide to efficient research using the Cornell University Library.

Search this Guide

Search

Chat with Us

- Research Steps
- Which Topic?
- Find the Context
- Find Books
- Find Articles
- Evaluate Sources
- Cite Sources
- Review the Steps
- More Resources
- Help

## Types of Terms

- Circulation Terms
- Reference Terms
- Terms for Locating Materials
- Terms for Kinds of Materials
- Database Terms: Online Indexes and Catalogs

## Reference Help



**Michael Engle**

106 Olin Library  
moe1@cornell.edu  
**Cornell University Library**

Selector for  
Reference  
Anglo-American News

## Circulation

### Barcode Number

The 14-digit number appearing beneath the barcode found in the beginning or end papers of a book. Barcode numbers for Cornell library books begin with the numbers "3 1924" and are used to record checking out, returning, and renewing library books and other items (DVDs, etc.).

### BorrowDirect

A direct interlibrary borrowing service for books only. Cornellians can borrow a book (no periodical articles) from any Ivy League library, the University of Chicago, and MIT. BorrowDirect is normally faster than a recall, taking about four business days.

### Circulation Desk

A service desk where books and other materials are loaned or charged out to library users. **Library materials which do not circulate (reference books and some periodicals, for example) can be used within the library.**

### Hold

A library user may place a hold on a book charged out to another person; this ensures that the person placing the hold will be next in line to receive the book when the book is returned.

### Interlibrary Loan Services

Interlibrary lending and borrowing services (ILL or ILS) provide access to materials (journal, newspaper, or magazine articles; books (see also BorrowDirect, above); video; dissertations, etc.) that cannot be found in the Cornell system. To borrow such materials, use our ILL software. Questions? Check with a reference librarian.

### Recall

Library users may place recalls on books charged out to other people. The people to whom the materials are charged are notified by email that another library user wants the book. Recalled books must be returned within a short period of time, usually a week. Requesting a book on **BorrowDirect** is usually faster than requesting a recall.

### Renewal

An extension of the loan period for charged library materials. Renewals may be handled in person at the circulation desk, by phone, or by clicking on the Patron Info button in **Cornell Library's Catalog**.

### Reserve Reading

A selection of specific books, periodical articles, videotapes, and other materials which faculty have indicated that students must read or view for a particular course. These materials are usually kept together in one area of the library and circulate for a short period of time only. Or they are available online as e-Reserve documents. To locate reserve materials, you may use the course reserve module in the **Library's web site**, ask at the circulation or reserve desk, or look up a title in your reserve reading list in **Cornell Library's Catalog**.

## Reference

### Abstract

### Annotation, Annotated Bibliography

An annotated bibliography is a list of citations to books, articles, and documents. Each citation is followed by a brief (usually about 150 words) *descriptive and evaluative* paragraph, the annotation. The purpose of the annotation is to inform the reader of the relevance, accuracy, and quality of the sources cited. For guidance, see **How to Prepare an Annotated Bibliography**.

### Bibliography

A bibliography is a list of citations for books, periodical articles, articles in books, theses, and other materials. Published bibliographies on specific subjects are often found at the end of articles and entries in reference books. The presence of a bibliography is one of the signs of a work of scholarship as opposed to a popular work, for example.

### Citation

Information which fully identifies a publication: a complete citation usually includes author, title, name of journal (if the citation is to an article) or publisher and place of publication (if to a book), and date. Often pages, volume numbers, and other information are included in a citation. Citations to online sources may contain URLs.

### Periodical Indexes, Abstracts, and Databases

Periodical indexes are searchable databases of articles which have appeared in journals, magazines, or newspapers. They cite the author, title, name of periodical, volume, pages and date of publication. They often include abstracts--brief summaries of the content of the article--and links to the full text of the article online. Examples include *MLA Bibliography*, *BIOSIS*, and *EconLit*. These online database are available in the **in the Databases section** of the Library's web site and also through records in **our Catalog**. Some specialized indexes that are not online are available in the library's reference collections in print.

### Reference

A department within a library where you can find librarians, reference assistants, and a collection of reference materials to help you with your research needs. **Help is available in person at the reference desks, by e-mail, by phone, and on chat reference.**

### Reference Assistant

Reference assistants are not professional librarians, but they are trained to help you with many of your research needs. Some reference departments employ reference assistants to help answer reference questions and provide general information about the library.

### Reference Collection

A selection of online, CD-ROM, and printed library materials used by reference librarians and reference assistants to help people find information or to do research. Reference collections contain many sources of information, such as encyclopedias, dictionaries, almanacs, directories, or statistical compilations. They may also have bibliographies, indexes, and abstracts. Printed reference materials usually do not leave the library. A selection of online reference materials is available in the **Databases section of the Library web site**.

### Reference Librarian

Reference librarians are specialists in the field of information retrieval. Generally they have a Masters degree in library and information science, and many have other graduate degrees as well. They are available at reference desks, via e-mail, chat, and on the phone to help you find the information you are

Chat with Us

# Explore Litigation Insights

Docket Alarm provides insights to develop a more informed litigation strategy and the peace of mind of knowing you're on top of things.

## Real-Time Litigation Alerts



Keep your litigation team up-to-date with **real-time alerts** and advanced team management tools built for the enterprise, all while greatly reducing PACER spend.

Our comprehensive service means we can handle Federal, State, and Administrative courts across the country.

## Advanced Docket Research



With over 230 million records, Docket Alarm's cloud-native docket research platform finds what other services can't. Coverage includes Federal, State, plus PTAB, TTAB, ITC and NLRB decisions, all in one place.

Identify arguments that have been successful in the past with full text, pinpoint searching. Link to case law cited within any court document via Fastcase.

## Analytics At Your Fingertips



Learn what happened the last time a particular judge, opposing counsel or company faced cases similar to yours.

Advanced out-of-the-box PTAB and TTAB analytics are always at your fingertips.

## API

Docket Alarm offers a powerful API (application programming interface) to developers that want to integrate case filings into their apps.

## LAW FIRMS

Build custom dashboards for your attorneys and clients with live data direct from the court.

Automate many repetitive legal tasks like conflict checks, document management, and marketing.

## FINANCIAL INSTITUTIONS

Litigation and bankruptcy checks for companies and debtors.

## E-DISCOVERY AND LEGAL VENDORS

Sync your system to PACER to automate legal marketing.