

**CURRICULUM VITAE  
SYLVIA D. HALL-ELLIS**

**EDUCATION**

Ph.D., University of Pittsburgh, Pittsburgh, Pennsylvania, 1985  
M.P.S., University of Denver, Denver, Colorado, 2014  
Post Graduate Studies, University of Texas – San Antonio, Texas, 1975-1976  
M.L.S., University of North Texas, Denton, Texas, 1972  
B.A., Rockford University, Rockford, Illinois, 1971

**PROFESSIONAL EXPERIENCE**

- 1981- Consultant for higher education, non-profit organizations, and corporations.**
- 2002- Adjunct Professor, School of Information, San José State University, San José, California.** Serve as part-time faculty member teaching graduate students in technical services (cataloging, bibliographic control, classification), “core courses,” and special topics.
- 2014-2016 Director, Grants and Resource Development, Colorado Community College System.** Provided leadership and vision to foster the continued growth of rigorous scholarship, innovative projects, and creative work for statewide system, 13 campuses, and 50 teaching sites serving 155,000 students. Responsible for leadership and ensured efficient functioning of contract and grants in compliance with state & federal requirements and successful implementation and management. Served as a subject matter expert and liaison for college Grant Directors for all issues relating to grants and subcontracts.
- 2010-2014 Senior Grant Administrator, Morgridge College of Education, University of Denver (Colorado).** Provided leadership and vision to foster continued growth of rigorous scholarship, innovative research, and creative work in the Morgridge College of Education. Ensure that contract and grants processes function effectively and efficiently for 60 faculty and researchers with a focus on the successful progression and efficient management of grants totaling \$13M. Worked effectively and collegially with Department Chairs and Program Coordinators on operational grant-related management activities and with a broad range of internal and external constituencies. Supported the dissemination and promotion of faculty research and scholarship to outside constituents at conferences and through publications. Assisted Principal Investigators and grant project teams by coaching, mentoring, and financial management.
- 2011-2013 Interim Director & Assistant Dean, Westminster Law Library, Sturm College of Law, University of Denver.** Planned, organized, and directed all administrative activities for the library serving students, faculty, and alumni; oversaw the employment, retention, promotion, transfer and termination of library personnel; represented the library at professional conferences and public meetings; created and promoted a climate and culture of acceptance for new programs and services, a positive high-quality image of the law library, and that reflect the organization’s values, encourage excellent performance, and reward high productivity and innovation; provided leadership and set strategic direction of the organization; ensured that the library provided excellent customer service through solution-oriented staff response to patron needs and by responsiveness and continuous improvement of the organization; promoted, developed, and maintained positive working relationships with colleagues and customers including key stakeholders and groups, higher education institutions, the legal community, other regional libraries and districts statewide, and national library organizations.
- 2007-2014 Associate Professor, Library & Information Science, Morgridge College of Education, University of Denver (Colorado).** Served in leadership role and worked collaboratively in program, college, campus and community environments. Advised and supervised students, taught core and specialized courses at the graduate level in an integrative, student-centered learning environment. Served on LIS, College, and University committees, and maintained

working relationships with colleagues in other academic units and information professionals in the Rocky Mountain region and beyond. Served on and chair doctoral student dissertation committees. Oversaw and facilitated the College and LIS graduate student association.

- 2002-2007**      **Assistant Professor, Library & Information Science, College of Education, University of Denver (Colorado).** Served as tenure-track faculty member teaching graduate students in “core courses,” resource description and access, service learning, and independent studies. Advised graduate students, participate on LIS and College committees, and serve on doctoral student dissertation committees. Oversaw and facilitated the LIS graduate student association and alumni association.
- 2000-2002**      **Affiliate Faculty, Library & Information Science, College of Education, University of Denver (Colorado).** Served as part-time faculty member teaching graduate students in technical services (cataloging, bibliographic control, classification), “core courses,” and special topics. Oversaw and facilitated the LIS graduate student association and alumni association.
- 2000-2001**      **Special Assistant to the Secretary’s Regional Representative, U.S. Department of Education, Region VIII, Denver, Colorado.** Served as the principal advisor and representative of the U. S. Secretary of Education’s Regional Representative (SRR). Ensured the implementation of major goals of the SRR and the Secretary. Provided leadership on behalf of the SRR in contacts with high-level officials in Region VIII requiring sensitive policy interpretation in communication with senior Department officials to solve problems and resolve issues raised by State and local education officials. Served as the primary contact for School-to-Work/Career, Children’s Health Insurance Program, and Safe and Drug-Free Schools. Delivered technical assistance to local education agencies and institutions of higher education in technology, professional development, and school construction.
- 1999-2000**      **Catalog Librarian, Jefferson County Public Library, Lakewood, Colorado.** Performed original, copy cataloging and classification of library materials (English and Spanish) using standard library protocols; completed original descriptive cataloging and subject analysis; enhanced brief catalog and authority records in III.
- 1997-1999**      **Development Officer, McREL International, Aurora, Colorado.** Served as senior member of corporate management team in strategic planning, development of proposals and contracts, implementation, and evaluation of new services, products, and programs for educational agencies. Provided creative leadership to corporate committees to solicit ideas, identify goals and objectives, plan, develop, present, and evaluate professional development opportunities.
- 1995-1997**      **Education Specialist, Education Service Center, Region One, Edinburg, Texas.** Served as member of Administrative Cabinet team in strategic planning, development of proposals and contracts, implementation, and evaluation of telecommunications capabilities, services, products, and programs for 40 school districts serving 283,000 students in 7 counties. Provided creative leadership to regional and state committees to solicit ideas, identify strategic goals and objectives, plan, develop, present, and evaluate funding opportunities and professional development for 400 librarians.
- 1993-1996**      **Assistant Professor of Library Science, Sam Houston State University, Huntsville, Texas.** Served a faculty member teaching 400 graduate students in technical services (cataloging, bibliographic control, classification), automation, and networking. Participated in distance education program and coordinated annual conference. Conducted university and Texas Library Association-funded field research focused on library collection development and academic achievement.

- 1992-1993**      **Head Librarian, Rocky Mountain College of Art & Design, Denver, Colorado.**  
Responsible for the daily operation, selection and acquisition of materials, formulation of policies for library operations, media center, and photography/slides archives. Designed and implemented library automation and delivery of electronic resources to college community.
- 1981-1985**      **Development Officer, PRLC, Inc., Pittsburgh, Pennsylvania.** Served as senior member of corporate management team in strategic planning, development of proposals and contracts, implementation, and evaluation of new services, products, and programs for 100 institutional member organizations. Coordinated the development of proposals and contracts totaling \$4,000,000 annually. Provided creative leadership to corporate committees to solicit ideas, identify goals and objectives, plan, develop, present, and evaluate professional development opportunities.
- 1981**            **Director of Library Development, Pennsylvania Department of Education, Harrisburg, Pennsylvania.** Responsible for statewide development, technical assistance, professional development, resource sharing, children's services, institutional library services, networking, and state aid program for all libraries throughout the Commonwealth. Functioned as liaison to Governor's Advisory Council, LSCA Advisory Council, District Administrators, private colleges, universities, consortia managers, and network directors. Supervised \$14,000,000 formula-based state aid program and \$3,000,000 grant awards to individual libraries, consortia, and networks.
- 1978-1981**      **Assistant Director, Southern Tier Library System, Corning, New York.** Coordinated operation of system-wide programs (technical assistance, professional development, resource sharing, technical services, outreach) to 40 public libraries in 5 counties serving 500,000 residents. Solicited ideas, identified goals, sponsored, and evaluated professional development opportunities and technical assistance sessions.
- 1976-1978**      **Division Librarian for Technical Services, Corpus Christi Public Libraries, Corpus Christi, Texas.** Provided leadership in acquisitions, cataloging, serials control, and processing for main library and 4 branches serving 250,000 residents. Participated as senior member of library management team. Compiled and prepared technical evaluations, reports, and statistical analyses of Division operations to measure the achievement and cost of annual goals, objectives, and staff performance.
- 1975-1976**      **System Coordinator, San Antonio Major Resource Center, San Antonio, Texas.** Served as senior member of the management team for District X Office, charged to provide technical assistance, resource sharing, media services, and professional development to librarians and staff representing 30 public library jurisdictions in 21 counties serving 1,500,000 residents. Functioned as liaison to System Director, staff, and members of governing bodies with the System Board of Directors and the Texas State Library and Historical Commission. Prepared LSCA grant applications and monitored awards totaling \$1,100,000 annually.
- 1973-1975**      **Bilingual Branch Librarian, San Antonio Public Library, San Antonio, Texas.** Worked as librarian providing reference, information, and readers' advisory services in branch serving 50,000 Spanish-speaking residents in southwest San Antonio. Participated in collection development and resource acquisition activities, specializing in children's work, Spanish language resources, and multicultural studies.
- 1972-1973**      **Librarian, Holding Institute, Laredo, Texas.** Worked as high school librarian serving 500 boarding students in Spanish-speaking environment of private school. Provided reference, research assistance, and library instruction to students and 35 faculty members.
- 1966-1971**      **Rockford Public Library, Rockford, Illinois.** Worked in branches as part-time as a Library Assistant, Clerk, and Page in city library serving 150,000 residents.

## PUBLICATIONS

### Editor-reviewed Monographs (Completed and in Progress)

- Hall-Ellis, Sylvia D., and Mary Beth Weber. *Contemporary Cataloging in an RDA Environment: A Handbook for Students and Practitioners*. Chicago, IL: American Library Association. Under contract & In development.
- RDA Testing: Lessons Learned and Challenges Revealed*. Sylvia D. Hall-Ellis and Robert O. Ellett, Jr., eds. Binghamton, N.Y.: Haworth, 2012. 128 p.
- Hall-Ellis, Sylvia D., Stacey L. Bowers, Christopher D. Hudson, and M. Claire Williamson. *Librarian's Handbook for Seeking, Writing, and Managing Grants*. Santa Barbara, Calif.: Libraries Unlimited, 2011. 315 p.
- Hall-Ellis, Sylvia D., with Ann Jerabek, and Merrie W. Valliant. *Contemporary Cataloging: A Handbook for Practitioners and Students*. Open access text. Athens, GA: University of Georgia System Regents, 2011. 767 p.
- Grealy, Deborah S. and Sylvia D. Hall-Ellis. *From Research to Practice: The Scholarship of Teaching and Learning in LIS Education*. Westport, Conn.: Libraries Unlimited, 2009. 175 p.
- Hall-Ellis, Sylvia D. with J. Ann Jerabek. *Grants for School Libraries*. Westport, Conn.: Libraries Unlimited, 2003. 197 p.
- Hall-Ellis, Sylvia D., Doris Meyer, Frank W. Hoffmann, with J. Ann Jerabek. *Grant Writing for Small Libraries and School Library Media Centers*. Boulder, Colo.: NetLibrary, 2001. 173 p.
- Hall-Ellis, Sylvia D., Doris Meyer, Frank W. Hoffmann, with J. Ann Jerabek. *Grant Writing for Small Libraries and School Library Media Centers*. Englewood, Colo.: Libraries Unlimited, 2000. 173 p.

### Editor-reviewed Chapters (Completed and In Progress)

- Hall-Ellis, Sylvia D. "Prepared to Lead: Talent, Skills, and Competencies." In *Telling the Technical Services Story*. Chicago, IL: American Library Association, 2020. In development and review.
- Hall-Ellis, Sylvia D. "Grant Writing and Sponsored Research Funding for Academic Librarians." In *The New Librarianship*. Vol. 4. Bradford Lee Eden, ed. New York: Scarecrow Press, 2015. (pp. 163-174)
- Hall-Ellis, Sylvia D. "Organizing Information: Technical Services." In *Information Services Today: An Introduction*. Sandra Hirsch, ed. Lanham, Md.: Rowman and Littlefield, 2015. (pp. 139-148)
- Hall-Ellis, Sylvia D. "Metadata, MARC, and More." In *Rethinking Technical Services, Considering Our Profession and Ourselves: What's the Future of Our Profession?* Mary Beth Weber, ed. Lanham, Md.: Rowman and Littlefield, 2015. (pp. 29-55)
- Hall-Ellis, Sylvia D., ed. "Contingent Faculty: Non-Tenure Track Faculty Series." In the *Faculty Personnel Guidelines Relating to Appointment, Promotion, and Tenure*. November 2011. Denver, Colo.: University of Denver, 2011. 42 p.
- Hall-Ellis, Sylvia D., ed. "Standard VII: Information Resources." In the *Sturm College of Law Self-Study Presentation for Accreditation by the American Bar Association*. Denver, Colo.: University of Denver, Sturm College of Law, 2011. 20 p.
- Hall-Ellis, Sylvia D. "Applying for Grants from Foundations, Corporations, or Government." In *The Volunteers' Guide to Fundraising: Raise Money for Your School Team, Library or Community Group*. 1<sup>st</sup> ed. Ilona M. Bray, ed. Berkeley, Calif.: Nolo, 2011. (pp. 1-38 on accompanying disc)

- Hall-Ellis, Sylvia D., ed. "Standard III: The Faculty." In the *Library and Information Science Program Self-Study Document for Accreditation by the American Library Association*. Denver, Colo.: University of Denver, Morgridge College of Education, 2010. 22 p.
- Hall-Ellis, Sylvia D. "Library and Information Science Programs and Education for Catalogers and Metadata Specialists: Challenges for the Twenty-first Century." In *Conversations with Catalogers in the Twenty-First Century*. Elaine R. Sanchez, ed. Santa Barbara, Calif.: ABC-Clio, 2010. (pp. 226-254)
- Hall-Ellis, Sylvia D., ed. "Standard III: The Faculty." In the *Library and Information Science Program Self-Study Document for Accreditation by the American Library Association*. Denver, Colo.: University of Denver, College of Education, 2003. 15 p.
- Lesesne, Teri S. and Sylvia D. Hall-Ellis. "The Selection, Evaluation, and Integration of Culturally Authentic Texts: A Case for Making the Online Catalog Reflect Parallel Cultures." In *Literacy: Traditional, Cultural, Technological*. Pittsburgh, Pa.: International Association of School Librarianship, 1995. (pp. 110-113)
- Lesesne, Teri S. and Sylvia D. Hall-Ellis. *The Selection, Evaluation, and Integration of Culturally Authentic Texts: A Case for Making the Online Catalog Reflect Parallel Cultures*. In *Conference Proceedings of the 23<sup>rd</sup> Annual International Association of School Librarianship*, Pittsburgh, Pennsylvania, July 17-22, 1994. ERIC Document ED374816. 17 p.
- Hall-Ellis, Sylvia D. "Curriculum Folio for School Library Media Specialist Programs." In the *National Council for Accreditation of Teacher Education Self-Study for Sam Houston State University*. Huntsville, Tex.: Sam Houston State University, College of Education and Applied Science, 1994. 25 p.
- Bruntjen, Scott and Sylvia D. Hall. "Attempting to Automate: Lessons Learned Over Five Years." In *Advances in Library Administration*. Volume 4. Weston, Conn.: JAI Press, 1985. (pp. 177-192)

#### **Peer-Reviewed Journal Articles (Completed and In Progress)**

- Hall-Ellis-Sylvia D. "Job Design for Cataloging and Metadata Librarians." Submitted to *Journal of Library Administration*. In progress.
- Hall-Ellis, Sylvia D. "The Relationship of Situational Leadership and the Dreyfus Model of Skill Acquisition for Supervisors in Cataloging and Metadata Services." To be submitted to *Library Resources and Technical Services*. In progress.
- Hall-Ellis, Sylvia D. *The Relationship of Core Competencies on Learning Outcomes and Employers' Expectations for Catalog Librarians and Metadata Specialists*. To be submitted to the *Journal of Education for Library and Information Science*. In progress.
- Hall-Ellis, Sylvia D. "Building Cataloger Competencies: The Dreyfus Model as a Prototype for the Education and Professional Development of Catalog Librarians and Metadata Specialists in Bibliographic Control." To be submitted to the *Cataloging & Classification Quarterly*. In progress.
- Hall-Ellis, Sylvia D. "Descriptive Impressions of Entry-Level Cataloger and Metadata Specialists Positions, 2000-2016: Reflections and Trends." To be submitted to *Library Resources and Technical Services*. In progress.
- Hall-Ellis, Sylvia D. "Competencies for Metadata and Cataloging Leaders: What Employers Expect as Reflected in Position Descriptions, 2000-2016." *Cataloging & Classification Quarterly*. In progress.
- Hall-Ellis, Sylvia D. "Stackable Micro-credentials – A Framework for the Future." *The Bottom Line* 29, no. 4 (April 2016), <http://www.emeraldinsight.com/doi/pdfplus/10.1108/BL-02-2016-0006>



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