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FIELD NAMES

Shortcut A B C D E F G I L M O P R T W

access:	Access describes the location where material can be listened to, viewed, or ordered. In addition to digitized paper documents, the Industry Documents Library contains videos, audios, archived websites and other non-paper materials.
adverseruling:	Adverse Ruling tells us whether a document's claimed privilege has been overruled by a court. This field may include a case title and action number, or the Bates Number for such a document.
area:	Area describes the physical location where a document was found in the offices of the providing tobacco company. Examples: "Advertising Archive" and "REUTER,BARBARA/OFFICE"
attending:	Attending lists any person(s) or organization(s) present at a meeting mentioned in a document.
author:	Author lists the person(s) or organization(s) responsible for the creation of a document.
availability:	Availability tells us whether a document is viewable. Certain documents are not provided by companies because they are privileged or confidential. More information about these types of documents. Documents that are viewable will have the value "public". Examples: "no restrictions; public" and "public; formerly confidential"
bates:	Bates Number describes an identifying number or alpha-numeric code assigned to a document. Examples are MEW00012-0014, wlccbu020336-0342, 2070278438 and 524113724-524113725
batesalternate:	Bates Alternate describes an identifying number or alpha-numeric code assigned to a document, in addition to its Bates Number.
batesmaster:	Bates Master describes a range of Bates Numbers identifying a group of documents found attached to, or physically close to, each other during the discovery process. For example, the Bates Master of a letter with a report attached includes the range of Bates Numbers for both the letter and the report.
box:	Box tells us the box number of a physical document, either in the Minnesota Depository (for tobacco industry documents) or in the source collection (for other industry documents).
brand:	Brand lists the brand names of products mentioned in or associated with the document. Examples: Marlboro, Kool, Swisher, Grizzly and blu
case:	Case is an eight digit ID number and/or name of the court case for which a document was produced. The identifiers and corresponding cases are listed on the tobacco company web site. Examples: SKOLNICK, 10004290, "Hermans v Merck & Co." and "Allgood v. R.J. Reynolds Tobacco Co."
cited:	Cited tells us if a document has been used in a scholarly article or publication. Examples: cited:yes (searches for documents that have been previously cited) and cited:no (hides previously cited documents from your search)

collection:	<p>Collection is a group of documents produced during litigation, focused on a particular topic, or assembled by a party for a particular litigation. Examples: "Philip Morris", "Trinkets and Toys Marketing" and "Prempro Products Liability"</p>
copied:	Copied tells us the person(s) or organization(s) copied on the document.
country:	Country lists the country or countries mentioned in a document. Examples: Thailand, Guatemala and UK
court:	Court tells us the name of the court where document was filed. Example: "UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA"
dateaddedindustry:	Date Added Industry tells us the date a document was added to a tobacco industry document website. Format: YYYYMMDD
dateaddeducsf:	Date Added UCSF tells us the date a document was added to this website. Format: YYYYMMDD
datemodifiedindustry:	Date Modified Industry tells us the date a document or its metadata information was changed or revised by the tobacco company. Format: YYYYMMDD
datemodifieducsf:	Date Modified UCSF tells us the date that a document or its index information was changed or revised by UCSF Library staff. Format: YYYYMMDD
dateprivilegelogged:	Date Privilege Logged tells us the date a document was first placed on a privilege log. Format: YYYYMMDD
dateproduced:	Date Produced tells us the date a document was first produced in litigation. Format: YYYYMMDD
dateshipped:	Date Shipped tells us the date a document was sent to the Minnesota Depository. Format: YYYYMMDD
depositiondate:	Deposition Date tells us the date a deposition was taken. Format: YYYYMMDD
description:	Description contains notes about a document's content.
documentdate:	Document Date tells us the date, if any, which appears on the document. Format: YYYYMMDD
exhibitnumber:	Exhibit Number identifies documents listed as trial exhibits in certain cases. Examples: "10004026 05679" and "1597"
expresswaiver:	Express Waiver is a statement of whether a privilege claim has ever been expressly waived (voluntarily given up). Specifics include the case title(s), action number(s), court(s), date(s) of waiver or decision, or the Bates Number.
file:	File tells us the title of the file folder in which a document was originally kept. Examples: "PM INC. OFFICER - DIRECTOR LISTINGS" and "RJRTI FLAVOR CONCENTRATES"
format:	Document Format tells us whether a document is a scanned hardcopy, an email, or a non-email electronic document.
genre:	Genre describes the type of audio or video. Examples: commercial, "focus group", and "corporate meeting"

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	numbers mentioned in Center for Tobacco Research documents.
id:	ID is a unique 8-digit alpha-numeric code assigned to a document by UCSF. Examples: xfmb0002 and fjcw0217 (http://tiny.ucsf.edu/NrWZFE)
language:	Language identifies the language that some non-English documents were written in. Examples: "German", "Dutch" and "Spanish"
mentioned:	Mentioned tells us the person(s) or organizations(s) mentioned in a document.
metadata:	Metadata is used to search all fields in the catalog record (metadata) of a document -- for example, title, author, or date -- but does NOT include the text of the document itself.
minnesotarequestnumber:	Minnesota Request Number identifies the request for a specific document in the case of Minnesota et al vs. Philip Morris et al. Examples: "MINNESOTA 1RFP110", "WALLACE 9RFP66" and 115
organization:	Organization lists any organization(s) mentioned or copied on a document, that received of a document, or was present at a meeting mentioned in a document.
othernumber:	Other Number identifies another Bates or identifying number associated with a document. Lorillard documents may have ACC (Lorillard Accession Numbers); MRD (Market Research Department Report Numbers); PAT (Patent Numbers); and PRO (Lorillard Research Project Numbers) before the number. Examples: PRO1902 and MRD88041
otherrequest:	Other Request identifies the request for a document in a case. Example: "MILLEDGE 3INT"
pages:	Pages tells us the number of pages in a document.
person:	Person lists any person(s) mentioned or copied on a document, that received of a document, or was present at a meeting mentioned in a document.
privilegecode:	Privilege Code is an alpha-numeric code that explains the type of privilege claimed for a document. See privilege codes (https://industrydocumentslibrary.ucsf.edu/tobacco/help/privileged-confidential/).
recipient:	Recipient lists any person(s) or organization(s) who received a document.
recommend:	Recommend lists recommended documents.
referenceddocument:	Referenced Document identifies a document associated with another document.

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Field Names - Truth Tobacco Industry Documents

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