BACKGROUND: *In 1982, the decision was made to add the publication date to the call number of all monographic works.   Prior to that date, several formal and informal memos were used as guidelines to determine if a date was needed in the call number.   This instruction sheet provides guidelines on adding the date to the call number for monographic works.*

DEFINITION: *Publication date refers to the date coded in field 264, second indicator 1, subfield $c. Use the publication date to determine the date in the call number unless instructions to the contrary are provided below.*

1. General rule. Apply the following principles to determine the date to be included in the call number.

> ***a. Date of publication present.*** Add the date of publication to all monographs.

Examples:

2012	*use* 2012
MMX	*use* 2010
[2011]	*use* 2011
[2008?]	*use* 2008
[1995 or 1996]	*use* 1995
1980-2013	*use* 1980
MMI-MMII	*use* 2001
MCMXCI-2010	*use* 1991
1980-[2013]	*use* 1980
[1965]-2005	*use* 1965
[1965-2005]	*use* 1965
[not before March 1, 1800]	*use* 1800
[not after April 23, 1700]	*use* 1700
[between May 1,1801 and May 2, 1805]	*use* 1801
[between 1700 and 1799]	*use* 1700z *[if corporate body, use 1700]*
[between 1700 and 1799?]	*use* 1700z *[if corporate body, use 1700]*
[between 1990 and 1999]	*use* 1990z *[if corporate body, use 1990]*
[between 1990 and 1999?]	*use* 1990z *[if corporate body, use 1990]*
[between 1950 and 2012?]	*use* 1950z *[if corporate body, use 1950]*

> *Note: For examples of dates used in AACR2 cataloging, see section 5 below.*

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1. General rule. *(Continued)*

b.   Date of publication not identified. If the date of publication is not identified, then use the date of distribution, manufacture, or copyright.   *Example:*

```
264 #1 $a [Rouiba?] : $b Editions ANEP, $c [date of publication not
        identified]
264 #3 $a Rouiba : $b ANEP, $c 2010.
```

> *use* 2010

c. Date of publication incorrect. If the date of publication recorded is incorrect, use the correct date if given. *Example:*

```
264 #1 $a Mars : $b ACME Publishing, $c 3033.
500 ## $a Actually published in 2013.
```

> *use* 2013

2. Special situations.

a.   Congress or conference headings.   If a work is entered under the name of a congress or conference and the year appears in the access point, use the date.   If a year is not present, use the publication date (cf. G 230).   *Example:*

```
111 2# $a International Congress of Navigation $n (25th : 1981 : $c
        Edinburgh, Scotland)
```

> *use* 1981

b.   Multiparts.   Add the date of publication of the first/earliest part (i.e., the earliest date found in either the 264 field or the 362 1# field) to the call number, unless the new multipart item is in a larger multipart item/monographic series classed as a collection. (See the ILS supplement, Workflow #4 for details.)   Upon receipt of additional volumes, it may be discovered that the date used in the call number is not the earliest date. Although earlier policy was to reclass to reflect the earlier date, it is no longer necessary to do this.

2. Special situations. (Continued)

  c.   Photocopy or facsimile editions. If the work is cataloged as a facsimile or photocopy, add the date of the original edition and the work letter **a**.

  d. Other editions.   For later editions of the same work, use the publication date.   If another edition is received with the same publication date, use work letters starting with **b**. *Examples:*

> .I33 1982
> .I33 1982b
> .I33 1982c, etc.

  e. Corporate authorship. For works entered under a corporate body, use the publication date.   If another work by the same corporate body is received, use work letters starting with **b** (cf. G 220).   *Examples:*

> .R37 1981
> .R37 1981b
> .R37 1981c, etc.

> *Note: Until 2013 if additional works by the same corporate body were received, they were assigned work letters starting with **a**.*

  f. Printing dates in the note area.   Disregard the printing dates in the note area and use the publication date.   *Example:*

```
260 $c [1982-<1984>
500 $a Vol. 1: 1983 printing; vol. 2: 1984 printing.
```

> *use* 1982

G 140   Dates

2. Special situations. (Continued)

> *g.   Date added to preferred title.* When a work is entered under its preferred title and there is a date in the authorized access point, use the publication date in the call number. *Example:*

```
130 0# $a Census of wholesale trade (1977)
264 1# $a [Washington, D.C.] : $b  U.S. Dept. of Commerce,
            Bureau of the Census $c [1981]
```

> *use* 1981

3. Classes arranged by date and subarranged by main entry or other element. If a class is subarranged by date and other elements, add the publication date to the number.   Follow this instruction even if a date appears as part of the classification number.   *Examples:*

In the classification schedule:

	Olympic games. (Modern revivals)
GV722	Individual contests. By year
	Subarrange by author

In the shelflist:

```
050 00 $a GV722 1952 $b .W4 1981
```

In the classification schedule:

	King James, Authorized version (1611)
BS185	Texts. By date
	Subarrange by place of publication

In the shelflist:

```
050 00 $a BS185 1984 $b .N37 1984
```

3. Classes arranged by date and subarranged by main entry or other element.

    Examples (Continued)

        In the classification schedule:

                Earthquakes
      HV600   By date of occurrence
                    Subarrange by place, A-Z, and by author, A-Z

        In the shelflist:

```
050 00 $a HV600 2001 .E47 $b U55 2001
```

4. Exceptions to adding a date.

    a.   Supplement and indexes. Do not add a date to the call number after the designations **Suppl.** or **Index**. *Examples:*

        .C64 1977
        .C64 1977 Suppl.
        .C64 1977 Suppl. 2

        .C64 1977
        .C64 1977 Index
        .C64 1977 Index 2

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