

How to Do
Everything
with Your

Treo™ 600

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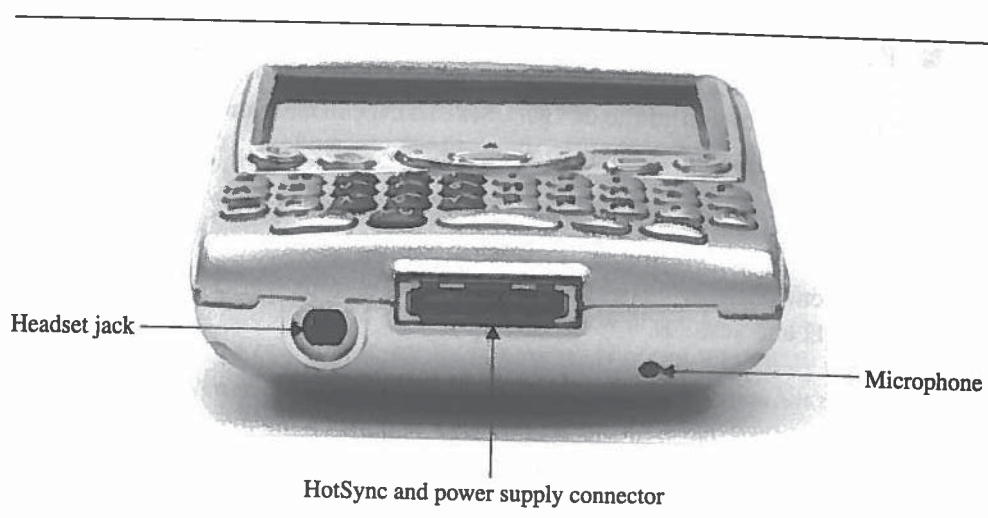


FIGURE 2-5 Components on the bottom of your Treo

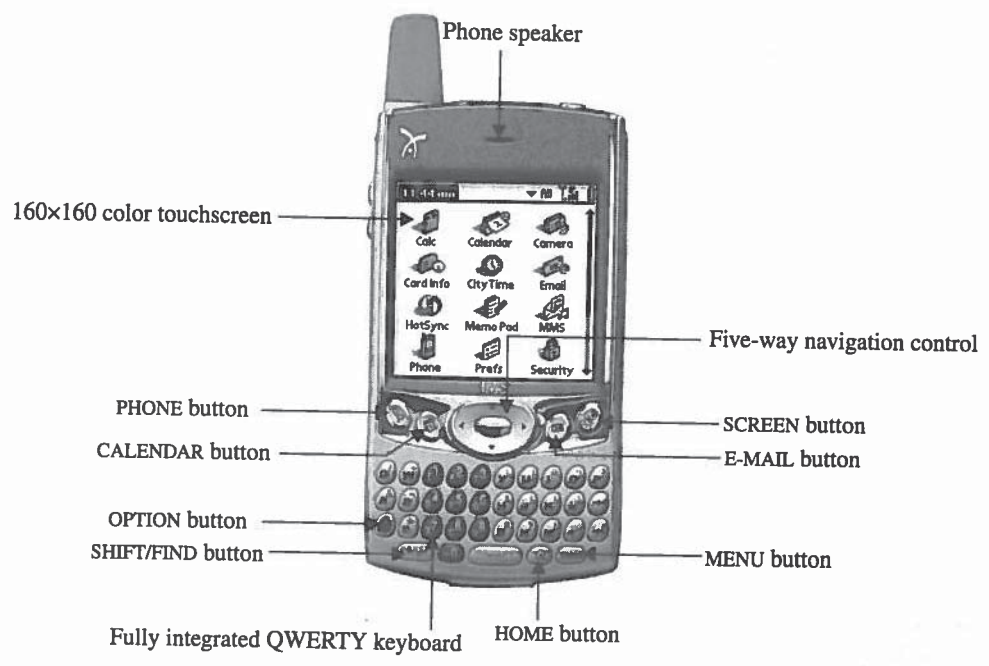


FIGURE 2-6 The front of your Treo

How to Do Everything with Your Treo 600

- **Keyboard** The Treo contains a fully integrated QWERTY keyboard including a backlight so you can see the keyboard in low-light conditions. Here you'll also find the OPTION, SHIFT/FIND, HOME, and MENU buttons, discussed later in this chapter.
- **Five-way navigation control** This convenient disc allows for one-handed navigation.
- **Shortcut buttons** These are quick-access buttons—PHONE, CALENDAR, E-MAIL, and SCREEN.

When we instruct you to press one of the buttons shown in Figure 2-6 (or the UP, DOWN, LEFT, RIGHT, and CENTER buttons on the five-way navigation control) we will say simply to press PHONE, CALENDAR, OPTION, SHIFT, and so on.

Your Treo on for the First Time

Getting on your Treo is, of course, only the beginning of a series of steps in getting your Treo up and running. Some other initial steps are covered next, including using the Welcome Wizard.

Turn Your Treo On and Off

Your Treo is designed so that you can use the traditional Palm features, like the Address Book or Calendar, independently of the wireless features. For this reason, there are separate controls for turning the screen and Wireless Mode off and on independently.

- To turn the screen on, press the SCREEN button, the outside button to the right of the five-way navigation control.
- To turn the screen off, press the SCREEN button again.

Run the Welcome Wizard

The first time you power up your Treo, you will be prompted with the initial Welcome Wizard. Press SCREEN to begin the Welcome program, which then steps you through setting your location and calibrating the touchscreen.

You can launch the Welcome program at any time by selecting the Welcome icon from the Applications Launcher.

Learn How to Navigate the Treo Screen

Navigating the Treo screen is similar to navigating your PC screen. There are two ways to do it. You can either use the five-way navigation control or the touchscreen and stylus.

TIP

Unlike Windows and other desktop operating systems, the Palm OS is designed so that many of the screens and applications don't have a menu item that allows you to close the application or get back to the Applications Launcher. Press HOME, located to the right of the SPACEBAR, to get back to the Applications Launcher.

Get to Know Your Treo Buttons

There are a few buttons on your Treo that you will want to become familiar with because they allow you to launch the most common functionalities quickly. The appearance of the buttons makes the functionality obvious.

- **PHONE** This button allows you to access your phone, camera, contacts, and favorites easily.
- **CALENDAR** This button functions as the shortcut for launching your calendar.
- **E-MAIL** This button allows you to access your e-mail quickly.
- **SCREEN** Your Treo automatically turns the screen off to save your battery, and you can use this button to turn your screen on and off.
- **OPTION** This button is used in combination with other keys and is conceptually similar to the SHIFT key on your PC keyboard for typing secondary characters on the keyboard. For example, to type the @ symbol, press OPTION and then the letter I.

Customize Your Shortcut Buttons

You can customize what actions each of these main shortcut buttons does. For example, if you find that you use the Documents application more than you use the Calendar, you can modify your preferences to launch Documents when the CALENDAR shortcut button is pressed. To customize the buttons, do the following:

1. Go to the Applications Launcher by pressing HOME (the button displaying a house icon, to the right of the SPACEBAR).
2. Find and select Prefs from the Applications Launcher.

How to ... Avoid Demagnetization

Demagnetization is not a word that you use every day, but it is one that you should be familiar with. Your Treo contains a speaker; and like most other speakers, it includes a large magnet. This is important to know because when you place a magnet near a credit card or other magnetized items, it can become demagnetized—sometimes making it completely unusable. The types of cards that can be erased if you store them too close to your Treo include credit cards, automated bank machine cards, your driver's license, library cards, and so on. So, either keep your cards separate from your Treo or use a case that appropriately divides the two.

3. Select the menu at the top right-hand corner of the screen, and then find and select the Buttons item. You will see the screen shown in Figure 2-7, which shows the buttons on the left half of the screen—the PHONE, CALENDAR, E-MAIL, and SCREEN buttons, and next to each button icon, the application that is launched when you press that button.
4. To change what application a particular button is linked to, select the menu to the immediate right of the button name and choose a new application to associate with that button.

If you are still getting used to your Treo, you may want to leave the default setting in place until you better understand how to get the most out of your Treo.

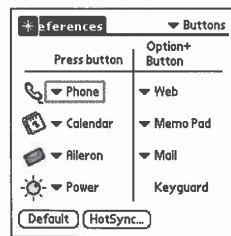


FIGURE 2-7 Changing button properties

Use the Five-Way Navigation Control

Your Treo is equipped with a five-way navigation control, shown in Figure 2-8, which is an exceptional navigation feature that allows you to navigate menu options, onscreen commands, links for web pages, messages, and so on, using only one hand. The five-way navigation control allows you to move between fields and screens. You can do this by pressing the direction arrows on the control to move around. Selected fields and objects will be highlighted or will appear to have a halo around them. To select an item that is highlighted, press CENTER (the button in the center of the control). It works in much the same way as clicking a mouse button.

Use the Stylus and Touchscreen

In addition to the five-way navigation control, your Treo also is equipped with the latest touchscreen technology, allowing you to navigate around the interface by selecting menus and tapping on objects and fields with the stylus. The stylus can be found at the top right-hand corner of your Treo, as shown earlier in Figure 2-1.

TIP

Make a habit of putting the stylus back when you are finished with it. It is very easy to misplace. In fact, you can buy three-packs of styli (yes, oddly enough the plural of stylus is styli) for your Treo just in case you are unlucky enough to lose them as often as some of us do.

Use the Keyboard

The Treo is equipped with an integrated keyboard. Most people use the keyboard by holding the Treo in both hands and using their thumbs to type. If you are not used to using this type of keyboard, it will likely be awkward at first, but you should become proficient with it quickly. Following are a few pointers to get you going.

Use the Keyboard Backlight

The Treo 600 keyboard is backlit so that the numbers, letters, and symbols on the keyboard can be read in low-light conditions. The backlight is automatically activated



FIGURE 2-8 The five-way navigation control

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