

PILAR WYMAN

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SOLE PROPRIETOR, WYMAN INDEXING

Freelance Indexing Services. Initial indexing is done with Cindex or IndexManager (Idx) software on the latest Lenovo Ultrabook computers. Embedding skills include InDesign, MSWord, and Oxygen. Additional word-processing skills include OpenOffice, MSWord, WordPerfect, and XyWrite. Tagging skills include ASCII, HTML, and XML. (February, 1990 to date)

INDEXING SPECIALTIES

Over 1,400 titles indexed to date. Subject areas indexed include:

art — biography — clinical medicine — economics — education — health care — history — linguistics — maritime studies — mathematics — nursing — political science — religion — social science — technology — contemporary affairs

PROFESSIONAL MEMBERSHIPS

American Society for Indexing (1990-); Chair, Washington, DC Chapter (1995-1996); Chair, Web Committee (1996-1997); Editor, The Capital Indexer (1997-2000); Teller (1998); Secretary (1998-1999); Chair, Nominating Committee (1999-2000); Chair, Wilson Award Committee (2000-2001); Editor, Key Words (2000-2006); Order of the Kohlrabi (2002-); International Representative (2007-); Exam Reviewer, Training in Indexing Course (2007-2013); Chair, Hines Award Committee (2008-2009); Vice-President/President-Elect (2011-2012); President (2012-2013); Chair, Publications Committee (2014-); Hines Award (2017)

American Medical Writers Association (1995-); Secretary, Mid-Atlantic Chapter (1999)

Society for Technical Communication (1995-2010); Judge, Washington, DC Chapter Technical Publications Competition (1995, 1996, 2007, 2008, 2009, 2010, 2011, 2012, 2013); co-Editor, A to Z: The Newsletter of STC's Indexing SIG (1997-1998); Judge, International Technical Publications Competition (2004, 2005, 2006, 2011); Certificate of Achievement In recognition for attaining the grade of Senior Member (2006)

EMPLOYMENT HISTORY

Applied Indexing Instructor:

1999-2012

(USDA) Graduate School, USA

Basic Indexing Instructor:

1996-2012

(USDA) Graduate School, USA

Computer and Digital Video Teacher / All School Technology Support:

2005-2011

Key School, Annapolis, MD

Assistant Librarian:

2000-2005

Key School, Annapolis, MD

Associate Indexer:

1989-1993

M. L. Coughlin, Editorial Services

1983-1986

Teacher:

1983-1989

(USDA) Graduate School, USA

Manager/Editor:

Spring, 1987

Key School, Annapolis, MD

Computer Supervisor:

Spring, 1987

1984-1985

Key School, Annapolis, MD

EDUCATION

National Science Foundation Minority Graduate Fellow, Mathematics, University of California at Berkeley, and Mills College, Oakland, CA, 1987-1989

St. John's College, Annapolis, MD and Santa Fe, NM, B.A. Liberal Arts, May 1986

PUBLICATIONS

- “The Book Index Symposium: Bodleian Libraries, University of Oxford”. *Key Words*, Winter 2017: 11-15.
- “Reflect, Refresh, and Celebrate: ISC/SCI (Indexing Society of Canada / Société Canadienne d'Indexation) 40th Anniversary Conference, 2—3 June, 2017, Montreal, Québec”. *Key Words*, Fall 2017: 17-19.
- “Pilar Wyman Recipient of the 2017 Hines Award: Acceptance Remarks”. *Key Words*, Fall 2017: 13.
- “Book Review: *The Accidental Taxonomist, 2nd ed.* by Heather Hedden”. *Technical Communication*, Volume 63, Number 4, November 2016: 384-385.
- “You Are Here, X Marks the Spot” (Editor's File). *Key Words*, Winter 2016: 4.
- “Pointers, the Pointing Men and Women” (Editor's File). *Key Words*, Fall 2016: 4.

- “Book Indexes in Metadata, an Interview with Patricia Payton (Bowker, Proquest) and Allison Feist (Proquest)” (Ream and Wyman). *Key Words*, Summer 2016: 16-21.
- “Best Indexes, Best Wonders” (Editor’s File). *Key Words*, Summer 2016: 4.
- “*Key Words* Index Volume 23.” *Key Words*, Spring 2016: 6-11.
- ““She’s ba-a-a-ck!”” (Editor’s File). *Key Words*, Spring 2016: 4.
- “ASI *Key Words* Interview with Sanders Kleinfeld” (Ream and Wyman). *Key Words*, January 2015: 7-15.
- “ASI Publications Revamp: eBooks and an Index Mashup” (Ream and Wyman), *Key Words*, vol. 22, no. 11, November 2014, pp. 156-157.
- “Conference Report: Writers UA West, 3-6 March 2014, Palm Springs, CA”. *Key Words*, May 2014: 5-6. [Reprinted in *The Slice, a Potomac Indexing Newsletter*, Fall 2014: 2, 4.]
- “Between the lines / Entre les lignes, 2013 Indexing Society of Canada / Société Canadienne d’Indexations.” *Key Words*, July 2013: 115-116.
- “Intrepid Indexing: Indexing without boundaries.” *Key Words*, June 2013: 100-101.
- “President’s Report: River Edition.” *Key Words*, May 2013: 7-78.
- “President’s Report: Special Edition”. *Key Words*, Mar 2013. [Reprinted as “Tools of Change” in *The Indexer*, Vol. 31 No. 2 June 2013: 70.]
- “President’s Report.” *Key Words*, Jan 2013: 1-2; Feb 2013: 2; April 2013:55-56.
- “Society of Indexers (SI) Annual Conference.” *Key Words*, Oct-Dec 2012: 133-135.
- “From the President’s Desk.” *Key Words*, Jul-Sep 2012: 76-77; Oct-Dec 2012: 112, 115.
- “Hand-helds as ereaders: exploratory thoughts on hand-held devices and indexes”. *The Indexer*, March 2012: 17-24. [Reprinted and updated as “Indexes for Apps: Preliminary thoughts” in *Key Words*, Oct-Dec 2012: 124-130.
- “Standing Up for Indexing” (Wyman, Russell, Pincoe, Kingdom, and MacGlashan). *Key Words*, Jan-Mar 2012: 33.
- “Indexing in the Age of e-Everything.” *Key Words*, Jan-Mar 2012: 33-34.
- “The Challenging Future of Indexing.” *Key Words*, Jan-Mar 2011: 28-33.
- “Ten for Ten: Perfecting Our Craft.” *Key Words*, Oct-Dec 2010: 135-138, 142.
- “Knotty Bits: Indexing Negatives.” *Key Words*, Oct-Dec 2009: 126-128, 140.

- “ASAIB International Conference.” *Key Words*, Jul-Sep 2009: 102-106.
- “Indexes in the News.” *Key Words*, Oct-Dec 2006: 141.
- “Indexing with Open Source Tools” (Brown) (review). *Key Words*, Oct-Dec 2006: 140.
- *The CSE Manual for Authors, Editors, and Publishers, Seventh Edition* (CSE Style Manual Committee) (review). *Key Words*, Oct-Dec 2006: 139.
- “The Business of Being in Business.” *Key Words*, Oct-Dec 2006: 130–133, 141. [Reprinted and updated in *Starting an Indexing Business*, 4th ed., Information Today, Inc. 2009.]
- “Interview with Bruce Hubbard, Canada’s House of Commons Information Management Unit.” *Key Words*, Oct-Dec 2006: 125–126, 142.
- “*Key Words* Index Volume 14.” *Key Words*, Oct-Dec 2006: 118-124.
- “The Times, They Are A-Changin’” (Editor’s File). *Key Words*, Oct-Dec 2006: 113.
- “How to Edit an Index—Last, but Not Least!” *AMWA Journal*, Vol. 21, No. 3, 2006: 110-111.
- *Website Indexes: Visitors to Content in Two Clicks* (Lamb) (review). *Key Words*, July-Sept 2006: 105-106.
- *INDEXING: Engage, Enlighten, Enrich: Proceedings of the Australian and New Zealand Society of Indexers Conference, Melbourne, March 18-19, 2005* (Gillen, ed.) (review). *Key Words*, July-Sept 2006: 103-105.
- “Technical Communicators: A Winning Community — Society for Technical Communication (STC) 53rd Annual Conference” (conf rpt). *Key Words*, July-Sept 2006: 100.
- “Triennial International Indexing Meeting and Conference” (conf rpt). *Key Words*, July-Sept 2006: 90-99.
- “Penultimate Postings” (Editor’s File). *Key Words*, July-Sept 2006: 77.
- “Joint Meeting with the National Writers Union Washington, DC Chapter, ASI (DC/ASI) September 22, 2005” (conf rpt). *Key Words*, Apr-June 2006: 58.
- “Interview with Elspeth Richmond, Sheilagh Simpson, and Susan Wilson-Murray, members of ASI organizational member Bookmark: Editing & Indexing” (Editor). *Key Words*, Apr-June 2006: 46-47.
- “Metadata Is Our Friend” (Editor’s File). *Key Words*, Apr-June 2006: 40.
- *Pocket Guide to Technical Presentations & Professional Speaking* (Zwickel and Pfeiffer) (review). *Key Words*, Jan-Mar 2006: 31.

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