FI Accounts Payable

The following Help Topics are available:

For Help on Help, Press F1

Version
Copyright

Version

Prepared for R/3 Release 2.2.

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Copyrights

Introduction

Overview

The Accounts Payable part of the FI system records and administers the accounting data for all vendors. It is also an integral part of the purchasing system: deliveries, and invoices are recorded for each vendor. The relevant postings for these documents in the FI system are carried out automatically in response to these transactions. In the same way, the Accounts Payable component supplies the Cash Management and Forecast component with the figures from invoices necessary to optimize liquidity planning.

Outstanding payables are settled by the payment program. This program supports all the standard payment methods (checks, transfers etc.) in printed form as well as in electronic form (data medium exchange on diskette and data transmission). The respective country-specific payment methods are also covered by this program.

You can, if necessary, dun for outstanding receivables (for example, payment of a credit note). This function is supported by the dunning program.

Postings in accounts payable are simultaneously recorded in the General Ledger, with different G/L accounts being updated according to the transaction involved (payables, down payments). To enable you to monitor open items, the system provides you with due date forecasts and other standard reports.

You can format balance confirmations, account statements and other forms of correspondence with your vendors to suit your requirements. To enable you to document the transactions in accounts payable the system can generate balance lists, journals, balance audit trails and other internal evaluations.

Vendor Master Records

Overview

Business transactions are posted to accounts and managed using those accounts. You must create a master record for each account required. The master record controls how data is entered and processed for the vendor concerned.

This section explains the concept of vendor master records and describes how you create, display, change, block, and delete vendor master records.

The *FI System Administration Guide* contains information on how to configure your system to accommodate vendor master records.

This section contains the following topics:

Introduction: Vendor Master Records

Functions for Maintaining Master Data

Creating a Vendor Master Record

Displaying a Vendor Master Record

Changing a Vendor Master Record

Blocking a Vendor Master Record

Marking a Vendor Master Record for Deletion

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