

EXHIBIT 15

EXHIBIT 15



**DARPA Guide to
Broad Agency Announcements
and Research Announcements**

November 2016

Office ADPM when there have been material changes to the content of the briefing. Any Review Team Member who does not attend the ethics briefing will be required to document and self-certify the date of his or her last ethics briefing in the COI Self-Certification form.

Prior to proposal review, all Review Team Members shall be required to complete and submit a written self-certification, for the record, to document any known or apparent COIs or stating that they have none relevant to reviewing BAA proposals, as well as any other requirements regarding information access during the Scientific Review Process. Review Team Members complete this form after receipt of proposals. The Technical Office will retain the self-certification forms as part of the documentation in accordance with paragraph 2.E. below. The briefing charts and the self-certification form are available on the DARPA portal on the GC home page.

The PM is responsible for ensuring that each Review Team Member has access to or receives a copy of both the briefing charts and the self-certification form. After verifying that each member of the Review Team has sufficiently completed the self-certifications forms, the PM will review the forms with the CO and GC regarding potential COIs and appearance issues in the self-certifications, as necessary. The PM will brief all support contractor personnel having access to the proposals and ensure that no support contractor personnel have any COIs. Support contractor personnel with COIs participating in the Scientific Review Process must work out their participation in the process with GC, the CO, and the PM. The PM must also ensure that support contractor personnel have a nondisclosure agreement on file signed when they began their duties with DARPA. The PM shall remind them of the restrictions and requirements that are contained in that agreement as they relate to the handling and review of proposal material in accordance with section 2.E. below. A sample of a nondisclosure agreement is available in DI 70, "Contractor Relationships: Inherently Governmental Functions, Prohibited Personal Services, and Organizational Conflicts of Interest."

2.F.2. Scientific Review Training. The CO will attend the Scientific Review Team Kick-off Meeting and provide training on how to sufficiently document proposal reviews.

2.G. Protection of Sensitive Data. All participants in the Scientific Review Process (including SMEs and SETAs) are prohibited from, unless permitted by law, knowingly disclosing contractor bid, or proposal information, or source selection information in accordance with FAR 2.101, and the Procurement Integrity Act, 41 U.S.C. §§ 2101-2107 (implemented in FAR 3.104). Unauthorized disclosure of proprietary or confidential information, either before or after the award, is prohibited by the Trade Secrets Act, 18 U.S.C. § 1905, the Privacy Act, 5 U.S.C. § 552a, and by other laws and regulations. Prior written authorization from DIRO, or the CO must be obtained prior to releasing protected information outside the Scientific Review Team. The requirement for prior written authorization does not apply to the personnel associated with standard operational support activities such as preparing/processing/reviewing funding requests for selected proposals by Financial/Comptroller personnel, or archiving solicitation documentation on the Agency server or SharePoint sites by information technology or SETA support personnel.

The PM shall monitor and maintain all source selection information (as defined by FAR 2.101) within a secured physical and network area. This includes ensuring that information